



MINUTES BOARD MEETING
September 24, 2024

President Chin called the meeting to order at 12:33 PM. Judge Chin, Judge Colwell, Judge Dickinson, Judge Smiley and Conor Kennedy attended. A quorum was present.

Public Comment: None

MINUTES: On motion by Judge Colwell and seconded by Judge Dickinson, the August 27, 2024 minutes were approved as distributed.

SECRETARY'S: REPORTS: The secretary's final June 2024 report, preliminary July 2024 report and preliminary August 2024 report were accepted.

ACTION ITEM: On motion by Judge Colwell and seconded by Judge Hing, the FY 23-24 Annual Report to the Board of Supervisors was approved.

ACTION ITEM: On motion by Judge Colwell and seconded by Judge Hing, the Full-Time Staff PTO Accrual Schedule was approved, effective January 1, 2025.

INFORMATION ITEMS:

- The Board discussed the quarterly Law Library Board Meeting Schedule- January, April, June, September;
- Law Library staff recently tabled at Solano Stroll and interacted with over 150 community members;
- Discussion of proposed modifications to staff PTO and Sick Leave policies;
- Library staff are taking foreign language classes to improve service to non-English speakers;
- No updates needed to Conflict of Interest Code.

Adjourn: 1:13 PM

The January Board Meeting will be held on January 28, 2025 at 12:30 pm.

Respectfully Submitted,

Jason Chin, Judge of the Superior Court
President of the Board of Trustees

Emily E. Bergfeld, Director
Secretary to the Board